



HUMAN RESOURCE SERVICES

1515 Hughes Way, Long Beach, CA 90810 * (562) 997-8204

Position Numbers/Salary Schedules
Certificated Hourly Additional Assignments - Job Codes E & J

Position Number	Salary Schedule	Assignment Details	Examples	Comments
319999	P Schedule Job Code E	T HRLY P SCHED Teacher	1) Teaching during conference period (teacher of record only) 2) Teaching class before school starts /after school ends Elementary/Secondary (Ongoing assignment) 3) Home/Hospital Teacher – Student Health Services 4) Tutorial/Homework Center; CAHSEE Prep Classes 5) Summer Enrichment Program (SEP)	300060 (if exceeds 40 hours)
329999	Regular Hourly Rate Job Code J	T HRLY EX COMP Teacher	1) Curriculum Writing 2) Program Coordination 3) SI Coordinating Teacher 4) Planning/Coordinating Assignments 5) Staff Development Days outside the regular school calendar	300120 (if exceeds 40 hours)
339999	Y 407 B Job Code J	T HRLY STIPEND Teacher	1) Bilingual Methodology/Culture Course 2) Coordinate Meetings 3) Interdisciplinary Team Planning 4) Attend Staff Development 5) Attend Workshop/In-service	300247 (if exceeds 40 hours)
361020	Regular Hourly Rate Job Code J	OCIPD CUR-RESTR Teacher	Teacher doing curriculum writing, planning and Coordinating OCIPD Related	
371020	Y 407B Job Code J	OCIPD RESTR Teacher	Teacher attending training and workshop seminar OCIPD Related	

Note: Regular Hourly Rate/ Extra Compensation Rate = Employee’s hourly rate is based on their current contractual assignment.

Position Numbers/Salary Schedules

Certificated Hourly Additional Assignments - Job Codes E & J

Position Number	Salary Schedule	Assignment Details	Examples
359999	P Schedule Job Code E	FACILITATOR HRLY	1) Teaching during conference period (teacher of record only) 2) Teaching class before school starts/teaching class after school ends - Elem. & Sec.
349999	Regular Hourly Rate Job Code J	FACILITATOR EX COMP	1) Curriculum Writing 2) Program Coordination 3) Staff Development Days outside the regular school calendar

Managers and Administrators

331129	Regular Hourly Rate Job Code J	Professional Development PPS, Counselors, Psychologists, Occupational Therapists, Physical Therapists, Audiologists, Social Workers	Professional Development in service, seminars and workshops. The managers are not with students. Assignment is for specific length of time and not to exceed 40 hours.
331140	Regular Hourly Rate Job Code J	Professional Development Adm. I, Program Specialists, Activities Specialists, Administrative Assistants, Assistant Principals and Principals	Professional Development in-service, seminars, and workshops. The managers are not with students. Assignment is for specific length of time and not to exceed 40 hours.
331142	Regular Hourly Rate Job Code J	Professional Development Adm. II, Administrative Assistants, Program Administrators, Directors, HS Principals, Principals of Instruction	Professional Development in-service, seminars and workshops. The managers are not with students. Assignment is for specific length of time and not to exceed 40 hours.

Note: Regular Hourly Rate/ Extra Compensation Rate = Employee's hourly rate is based on their current contractual assignment.

Teachers - Summer School/Intersession

Position Number	Salary Schedule	Assignment Details	Examples
300350	P Schedule Job Code K	SUMMER SCHOOL CERT HRLY	Summer School – Teaching duties
300280	N080A Job Code K	SUMMER/INTERSESSION CERT HRLY	Contract teacher - Subbing Summer School Substitute
300275	P Schedule Job Code K	TEACHER HOURLY INTERSESSION (P)	Teacher Hourly Intersession

Managers and Administrators - Summer School/Intersession

300145	Regular Hourly Rate Job Code K	CNSL ADDNL SERV	Counselor duties during summer school
300155	Regular Hourly Rate Job Code K	CERT MGR ADDNL ASSIGN	Summer School – Principal duties
300220	X 401B Job Code K	SUMMER/INTERSESSION PRINCIPAL	Summer School Administrator duties
331127	Regular Hourly Rate Job Code K	CERT MGR INTERSESSION	Intersession

Note: Job Code K accrues hourly sick leave. Regular Hourly Rate/ Extra Compensation Rate = Employee’s hourly rate is based on their current contractual assignment.

Additional Position Numbers

Position Number	Salary Schedule	Assignment Details	Examples
331143	Y 411B Job Code J	PRESENTER BASE RATE Teacher/Program Facilitator	Use this number if the teacher has been elected to be a presenter and the teacher's hourly rate is less than \$51.32 per hour
00800A	Regular Hourly Rate Job Code J	PRESENTER EXTRA COMP RATE - Teacher	Use this number if the hourly rate is more than \$51.32 (TALB Contract Appendix B, F.2)
00800B	Regular Hourly Rate Job Code J	PRESENTER EXTRA COMP RATE Program Facilitator	Use this number if the hourly rate is more than \$51.32 (TALB Contract Appendix B, F.2)
300140	Regular Hourly Rate Job Code J	CNSL ADDNL SERV Counselor	1) Curriculum Writing Program 2) Program Coordination
300150	Regular Hourly Rate Job Code J	CERT MGR ADDNL ASSIGN	1) Principal 2) Assistant Principal 3) Head Counselor 4) Administrator – Curriculum Writing Project

Note: Regular Hourly Rate/ Extra Compensation Rate = Employee's hourly rate is based on their current contractual assignment.

Information regarding hourly salary schedule:

Example: A211A = A 911A A156P = A956P A511A = A811A B722J = B922J C040A = C940A
 A711A = A 911A A011A = A811A B222J = B922J G133G = G933G

Stipends

Position Number	Salary Schedule	Assignment Details	Examples
300230	T Schedule Job Code J	STUDENT/MASTER TEACHER	Only for bargaining unit members Master Teacher Stipend
300247	Y Schedule Job Code J	CERTIFICATED EMPLOYEES	Various duties assigned and approved by Assistant Superintendent
301030	Y Schedule Job Code J	JROTC HOURLY RATE	JROTC TEACHER - Attend trainings, workshops and seminars

Lump Sums

300276	Y Schedule Job Code J	NATIONAL BOARD TEACHER	Lump sum for National Board Teacher
300240	Y Schedule Job Code J	CERTIFICATED EMPLOYEE	Various duties as assigned and approved by Assistant Superintendent

Substitutes - Job Codes F & J

Position Number	Salary Schedule	Assignment Details	Examples	Comments
309985	N 171B Job Code F	SUBSTITUTE TEACHER 1/2 DAY RATE (20 HRS)	Day to Day Substitute	Job Status 35 – with credential 36 – without credential 37 - retired
309986	N 171A Job Code F	SUBSTITUTE TEACHER HOURLY RATE (160 HRS)	Day to Day Substitute	Job Status 35 – with credential 36 – without credential 37 - retired
301025	N 073A Job Code J	LONG TERM SUBSTITUTE HOURLY	LTS Teacher works hourly or attended training, workshop and seminar	LTS teacher working hourly (outside duty day)

LTS assignment with different position number

Position Number may varies (it depends if it's S = Sick leave or V = vacancy)	Lg/Tm Sub N 073 B Job Code G	LONG TERM SUBSTITUTE TEACHER	Long Term Substitute Daily LTS rate
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Contract Teacher - Substituting

Position Number	Salary Schedule	Assignment Details	Examples	Comments
309987	N 080A Job Code F	SUBSTITUTE TEACHER HOURLY RATE (160 HRS)	Contract Teacher Substitute Rate	Contract teacher substituting during conference period
309988	N 080B Job Code F	SUBSTITUTE TEACHER HALF DAY RATE (20 HRS)	Contract Teacher Substitute Rate	Contract teacher substituting half day rate

Sub Counselor/Psychologist - Job Codes E & E5

393020	U081A – U082C Job Code E5	SUB COUNSELOR	On going assignment	Salary based on official verification of education and experience
300115	C950A – C953C Job Code E	SUB PSYCHOLOGIST	On going assignment	Salary based on official verification of education and experience

Head Start Substitutes - Job Codes I & J

Position Number	Salary Schedule	Assignment Details	Comments
309992	O 221B Job Code I	SUBSTITUTE TEACHER	Day to Day Substitute
300121	Hourly Rate Job Code J	TEACHER EXTRA COMP	Head Start Teachers
301100	O223A Job Code I	HEAD START LONG TERM SUB	Head Start LTS Daily rate

Retirees Hourly Assignments Substituting - Job Codes E, W, X & Y

Position Number	Salary Schedule	Assignment Details	Comments
331130	P Schedule Job Code E	HOURLY TEACHER RETIRED (STRS)	Retired Teacher/Nurse working in a continuous assignment. Rate should be the same as their P schedule placement upon retirement.
300500	N076A Job Code W	SUB COUNSELOR RETIRED (STRS)	Counselor duties - as needed Daily Rate
300510	N077A Jo Code X	SUB PSYCHOLOGIST RETIRED (STRS)	Psychologist duties - as needed Daily Rate
300520	Z Schedule Job Code Y	SUB MANAGERS (RETIRED ONLY)	Retired Certificated Management/Administrative work only

Retired with Benefits (HRS use only)

Position Number	Salary Schedule	Assignment Details	Comments
609996	R 996A Job Code 8	CERT RETIRED WITH BENEFITS	Retired Certificated Employee with benefits

Retiree Information

<p>Teacher retired at 55 years old with 17 years of service = benefits until the age of 67.</p> <p>Admin (Non-bargaining) employee = retires at 55 years old with 15 years of service, benefits until 65 years old. Or 55 years of age with 17 years of service, benefits until 67 years old.</p>	<p>When the retiree is 65 or 67 years old, the employee should be enrolled in Medicare before the District pays the premium.</p> <p>This is Medicare and Medical (Medi-Medi). For more information, please call Risk Management.</p>
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Certificated Employee Reached Contract Days
(HRS use only)

Position Number	Salary Schedule	Assignment Details	Examples
301026	Regular Hourly Rate Job Code E	TCHR EXTRA COMP	Reached Contract Days
301029	Regular Hourly Rate Job Code E	PROGRAM FACILITATOR	Reached Contract Days
301027	Regular Hourly Rate Job Code J	CNSL ADDNL SERV	Reached Contract Days
301028	Regular Hourly Rate Job Code E	CERT MGR ADDNL ASSIGN	Reached Contract Days

Note: Regular Rate/Extra Compensation Rate = Employee's hourly rate is based on their current contractual assignment.

Additional Position Number (Requires VA)

Position Number	Salary Schedule	Assignment Details	Example
331118	P Salary Schedule Job Code E1	TEACHER HOURLY SPECIAL CONTRACT (P)	Hourly Teacher Special Contract

Note: Teacher is paid on P Schedule.